



Securities in Restaurant Management

USER GUIDE



Table of Contents

Securities in Restaurant Management	1
Overview	1
Admin	1
Group.....	1
Station.....	1
Stores	1
User	1
User Role.....	1
Broadcast Message	2
Menu/CPN Schedule	2
Queries (Marketing).....	2
Curbside	2
Data Pull	2
Rev Docs	2
Mobile Dashboard	2
Show Payrate (Reports)	2
Report Packages (Reports).....	3
Company	3
Company (<i>HungerRush</i> only settings).....	3
Designer (Site Designer)	3
Coupon.....	3
Brand Offer	3
Coupons	3
Multiple Stores	3
Inventory.....	3
Edit Recipe	3
Inv Items	3
Inv Count	4
Transfer Inv.....	4
Loyalty	4
Points.....	4
Angular Loyalty Access	4
Surprise Delight Reward.....	4
Reward	4
Customers	4

Rule	4
Notification clients.....	4
Order Types.....	4
Templates	5
Enable Loyalty (HungerRush only settings)	5
Menu	5
Master Menu.....	5
Store Menu	5
Mobile.....	5
Groups	5
Labor.....	5
Weather Icon	5
People	6
Copy Week	6
Delete Week	6
Email/Print Schedule	6
Employees	6
Master Schedule.....	6
Schedules	6
Timeclock.....	6
POS Config	7
Accounting Categories	7
Break Types.....	7
Business Info	7
Cash Drawer Configuration	7
Cash Management	7
Customer Configuration.....	7
Customer Maintenance	7
Customer special dates	7
Day parts	8
Delivery Options	8
Game card configuration	8
Gift card configuration	8
Gift card Ranges.....	8
KDS Config.....	8
Labor.....	8
Labor Types.....	8

Order Types.....	9
Payment Types.....	9
PMS Type	9
Printer configuration	9
Printer ticket configuration	9
Report categories	9
Report groups.....	9
Revenue centers.....	9
Shifts	10
Stages.....	10
Station.....	10
Surcharges	10
Tax Types	10
Third Party configuration	10
Reports.....	10

Securities in Restaurant Management

Overview

Restaurant Management provides access to many powerful features. Depending on your business needs, you may not want to grant such power to all your employees. This document outlines the different securities within Restaurant Management and will help you better understand how to assign the necessary permissions for your staff to operate.

Admin

This section contains access to all the high-level administrative permissions. This should only be given to users experienced with the system such as IT.

Group

Where/How to Access:

Manage > Stores & Groups

- **Add:** Ability to create a new group
- **Edit:** Ability to edit an existing group

Station

Where/How to Access:

Manage > System > Station

- **Add:** Ability to create a new station
- **Delete:** Ability to delete an existing station

Stores

Where/How to Access:

Manage > Stores & Groups

- **Add:** Ability to create a new store
- **Edit:** Ability to edit an existing store
- **Delete:** Ability to delete an existing store

User

Where/How to Access:

Manage > Users

- **Add:** Ability to add a new user
- **Edit:** Ability to edit an existing user
- **Delete:** Ability to delete an existing user

User Role

Where/How to Access:

Manage > Roles

- **Add:** Ability to add a new role
- **Edit:** Ability to edit an existing role
- **Delete:** Ability to delete an existing role

Broadcast Message

Where/How to Access:

Communicate > Broadcast Message

- Grants ability to access Broadcast Message

Menu/CPN Schedule

Where/How to Access:

Manage > Menu Schedules

- **Add:** Grants ability to create new Menu/CPN Schedule

Queries

Where/How to Access:

Marketing

- **Save:** Ability to access save custom queries
- **View:** Ability to access Marketing and run queries

Curbside

Where/How to Access:

Display > Curbside/Pickup

- **View:** Grants access to Display/Pickup

Data Pull

Where/How to Access:

Manage > Stores & Groups

- Grants access to **Data Pull button**

Rev Docs

Where/How to Access:

Communicate > Documents

- **Delete:** Grants access to delete uploaded documents

Mobile Dashboard

Where/How to Access:

HungerRush HUB app

- Grants access to mobile apps dashboard

Show Payrate

Where/How to Access:

Reports

- Shows employees' payrates in reports

Report Packages

Where/How to Access:

Reports

- View: Grants access to report packages

Please Note: Install Settings, IP address, Licenses, RevUpdate, System template, Reset store, View Companies, View event log, Store Apps (HungerRush only settings) are for HungerRush internal use only.

Company

These settings are for **HugerRush** internal use only.

Company (HungerRush only settings)

- These settings are only for **HungerRush** internal use

Designer (Site Designer)

Where/How to Access:

- **Add:** Grants ability to create designer sites

Coupon

This section grants access to the **Coupon** module and is recommended for owners and/or managers.

Brand Offer

Where/How to Access:

- **Add:** Ability to enable Brand offer on a coupon
- **Edit:** Ability to edit a Brand Offer coupon

Coupons

Where/How to Access:

- **Add:** Ability to create new coupons
- **Edit:** Ability to edit existing coupons
- **Delete:** Ability to delete existing coupons

Multiple Stores

Where/How to Access:

- **Edit:** Ability to apply coupon to multiple stores

Inventory

This section grants access to the **Inventory** module and is recommended for owners, managers, and supervisors.

Edit Recipe

Where/How to Access:

- **Edit:** Ability to edit an inventory recipe

Inv Items

Where/How to Access:

- **Edit:** Ability to edit inventory item
- **Delete:** Ability to delete inventory item

Inv Count

Where/How to Access:

- **Edit:** Ability to edit inventory counts

Transfer Inv

- Grants access to transfer inventory

Loyalty

This section grants access to the **Loyalty** module and is recommended for owners and/or managers.

Points

Where/How to Access:

- **Add:** Ability to give a customer points

Angular Loyalty Access

- These settings are only for HungerRush internal use

Surprise Delight Reward

Where/How to Access:

- **Edit:** Ability to edit a surprise and delight reward

Reward

Where/How to Access:

- **Create:** Ability to create a reward rule

Customers

Where/How to Access:

- **Delete:** Ability to delete loyalty customers
- **Import:** Ability to import loyalty customers
- **Merge:** Ability to combine customers and points
- **Search:** Ability to search customers
- **View history:** Ability to view customer history

Rule

Where/How to Access:

- **Edit:** Ability to edit an existing point/reward rule
- **Delete:** Ability to delete an existing point/reward rule

Notification clients

Where/How to Access:

- **Edit:** Ability to adjust Notification clients

Order Types

Where/How to Access:

- **Edit:** ability to edit order types

Templates

Where/How to Access:

- **Edit:** Ability to adjust email template
- **Send expiring loyalty email:** Ability to send out expiring loyalty email

Enable Loyalty (HungerRush only settings)

- These settings are only for HungerRush internal use

Menu

This section grants access to the **Menu** module and is recommended for owners and/or managers.

Master Menu

Where/How to Access:

Manage > Menus > Master Menu

- **Add/Edit:** Ability to add and edit the master menu
- **Market pricing:** Ability to adjust market pricing
- **Publish master menu changes:** Ability to publish changes to the master menu
- **Publish to store:** Ability to publish the changes to stores

Store Menu

Where/How to Access:

Manage > Menus

- **Add/edit:** Ability to add and edit the store menu
- **Delete:** Ability to delete store menus
- **Publish to store:** Ability to publish store menu changes
- **Update online menu:** Ability to update online menu

Mobile

This section grants access to **Reporting** on the **HungerRush** mobile app and is recommended for owners and/or managers.

Groups

Where/How to Access:

- **Show:** Ability to see groups within app

Labor

Where/How to Access:

- **Show:** Ability to see labor cost within app
- **Show PCT:** Ability to see labor percentage within app

Weather Icon

Where/How to Access:

- **Show:** Ability to see weather icon in app

People

This section grants access to the **People** module and is recommended for owners, managers, and supervisors.

Copy Week

Where/How to Access:

People > Scheduling

- **Add:** Ability to use Copy Week function

Delete Week

Where/How to Access:

People > Scheduling

- **Delete:** Ability to use Delete Week function

Email/Print Schedule

Where/How to Access:

People > Scheduling

- **Add:** Ability to email and print schedule

Employees

Where/How to Access:

People > Add/Edit

- **Edit:** Ability to edit an existing employee
- **Add:** Ability to add a new employee

Master Schedule

Where/How to Access:

People > Scheduling

- **Add:** Ability to create a master schedule

Schedules

Where/How to Access:

People > Scheduling

- **View:** Ability to enter scheduling
- **Edit:** Ability to edit an existing schedule
- **Add:** Ability to add a new schedule

Timeclock

Where/How to Access:

People > Timeclock

- **View:** Ability to access Timeclock
- **Edit:** Ability to edit an existing timeclock entry
- **Add:** Ability to add a timeclock entry
- **Delete:** Ability to delete an existing timeclock entry

POS Config

This section grants access to **POS Configuration** and is recommended for owners and/or IT.

Accounting Categories

Where/How to Access:

Manage > System > General

- Grants access to general and Accounting Cats

Break Types

Where/How to Access:

Manage > System

- Grants access to Break Types

Business Info

Where/How to Access:

Manage > System

- Grants access to Business info

Cash Drawer Configuration

Where/How to Access:

Manage > System > Station

- Grants access to Cash drawer configuration

Cash Management

Where/How to Access:

Manage > System

- Grants access to Cash Management

Customer Configuration

Where/How to Access:

Manage > System

- Grants access to customer configuration

Customer Maintenance

Where/How to Access:

Manage > System > Customer Maint

- Grants access to customer maintenance

Customer special dates

Where/How to Access:

Manage > System

- Grants access to customer special dates

Day parts

Where/How to Access:

Manage > System

- Grants access to Day Parts tab when used with the Shifts permission

Delivery Options

Where/How to Access:

Manage > System

- Grants access to delivery options

Game card configuration

Where/How to Access:

Manage > System

- Grants access to game card configuration

Gift card configuration

Where/How to Access:

Manage > System

- Grants access to gift card configuration

Gift card Ranges

Where/How to Access:

Manage > System

- Grants access to gift card ranges tab

KDS Config

Where/How to Access:

Manage > System > KDS Config

- Grants access to KDS config

Labor

Where/How to Access:

Manage > System

- Grants access to Labor

Labor Types

Where/How to Access:

Manage > System

- Grants access to Labor Types tab

Order Types

Where/How to Access:

Manage > System

- Grants access to Order Types tab

Payment Types

Where/How to Access:

Manage > System

- Grants access to Payment Types

PMS Type

Where/How to Access:

Manage > System

- Grants access to PMS Type

Printer configuration

Where/How to Access:

Manage > System

- Grants access to Printer Configuration

Printer ticket configuration

Where/How to Access:

Manage > System

- Grants access to Printer Ticket Configuration

Report categories

Where/How to Access:

Manage > System

- Grants access to Report Categories tab

Report groups

Where/How to Access:

Manage > System

- Grants access to Report Groups tab

Revenue centers

Where/How to Access:

Manage > System

- Grants access to Revenue Centers

Shifts

Where/How to Access:

Manage > System

- Grants access to Shifts tab when used with Day Parts permission

Stages

Where/How to Access:

Manage > System

- Grants access to Stages tab

Station

Where/How to Access:

Manage > System > Stations

- Grants access to Stations

Surcharges

Where/How to Access:

Manage > System

- Grants access to Surcharges

Tax Types

Where/How to Access:

Manage > System

- Grants access to Tax Types tab

Third Party configuration

Where/How to Access:

Manage > System > Ordering Channels

- Grants access to Ordering Channels

Reports

This section grants access to the **Reporting** module and is recommended for owners and/or accounting.

All securities within this section grant access to a specific report in the Reporting module.