



Image Repository

Quick Reference Guide



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Image Repository Overview

The image repository system is used for merchants to add images of their menu items. This platform is used for **Grubhub, DoorDash, and UberEats**.

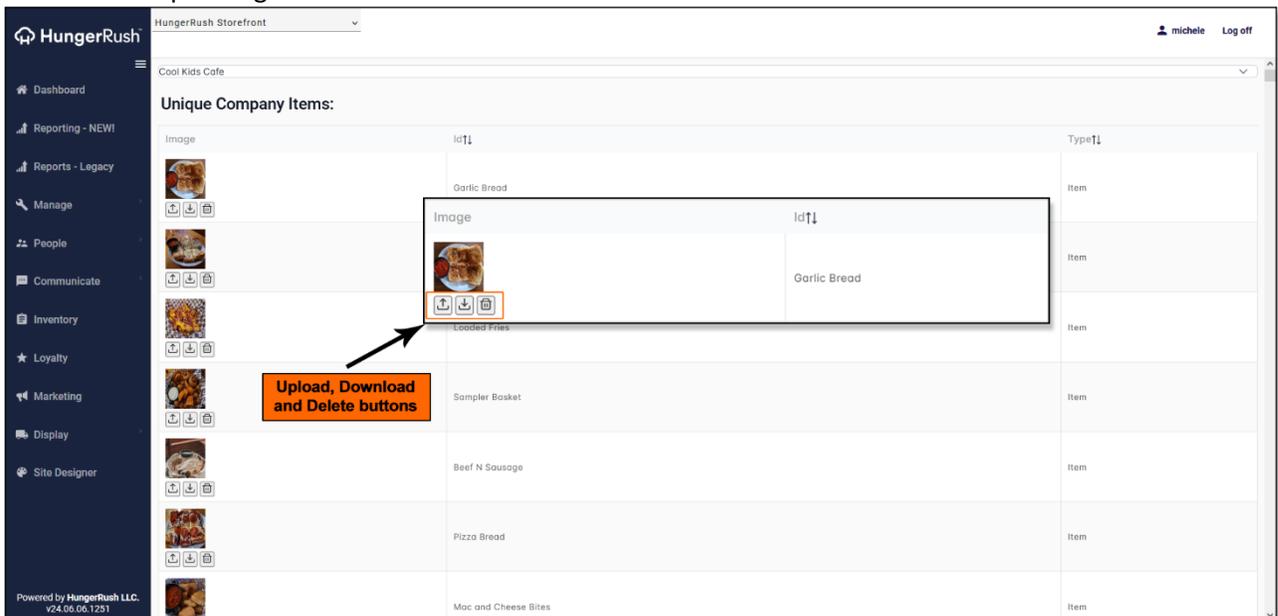
Getting Started

The following steps below will walk you through the process of signing in and using the Image Repository.

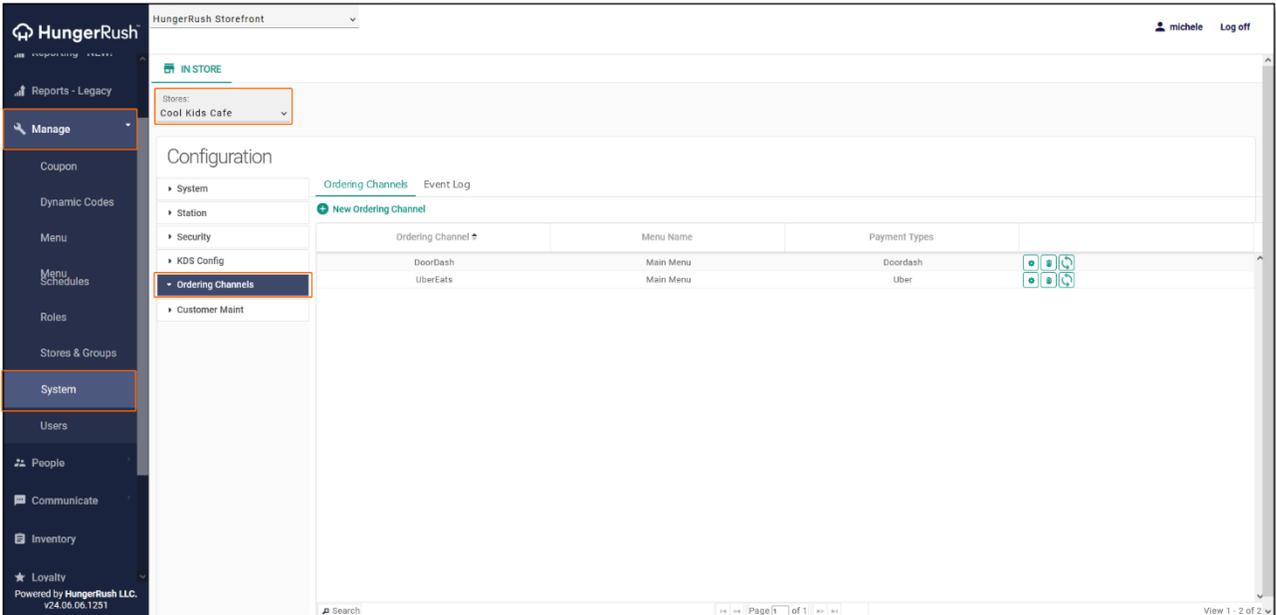
Please Note: Only Company Admins have the appropriate permissions to access the **Image Repository**.

STEPS

1. Click or go to this link in Restaurant Management under **Manage Images > 3rd Party**:
<https://hub.hungerrush.com/Integrations/Index/images>
2. Select your store and the menu associated with your store. You can select multiple stores to pull in multiple menus if your locations have different menus. Duplicates will not be saved.
3. Once the store/menu has been added, click the **Upload** button (shown below) to begin adding images to each corresponding menu item.



- After uploading all the desired images, you will need to push a menu refresh. Go to **Manage > System > Stores > Configuration > Ordering Channels**.



- Select the ordering channel you are updating and click the **Refresh** icon.



Important Items to Note

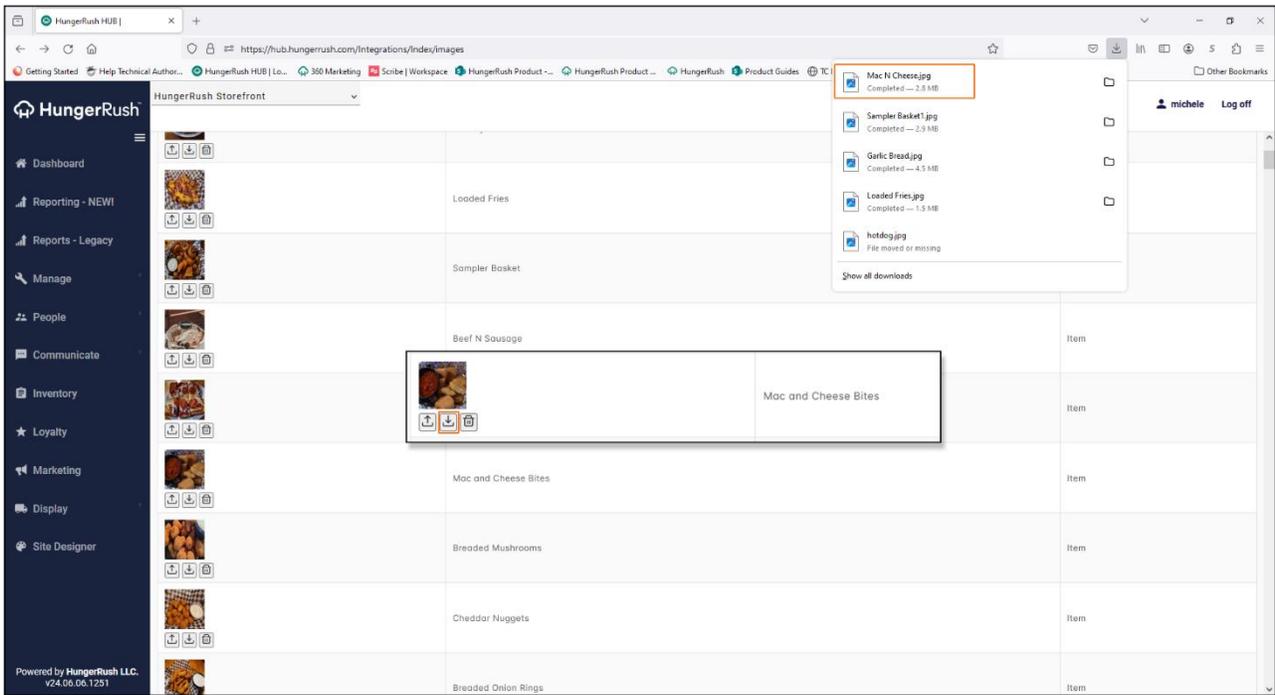
Although there are no file size limitations, it is recommended that the images uploaded are of the highest resolution possible.

Images are auto scaled to fit the destination source.

Only Items can have images associated with them, Groups are not currently allowed to have associated images.

Anytime a change is made in the Image Repository, you must refresh by going to **Manage > System > Stores > Configuration > Ordering Channels**.

Images can be downloaded by clicking the **Download** icon.



Images can also be deleted by clicking the **Delete** icon. Once an image is deleted, you can refresh the menu to remove the image from the destination source.

