

APPLE DEVELOPER ACCOUNT SETUP INSTRUCTIONS

By: Chris Garza (Updated: 2024_0313)

Thank you for purchasing the HungerRush iPhone App! Please read this document in its entirety. For us to begin work on publishing your app, you will need to create an App Store Connect account for your company and assign developer@hungerrush.com as an Admin on your account. This document will explain the process in more detail below.

For more in-depth details of the Developer Account setup processes from Apple, please feel free to visit the following link for more information: <https://developer.apple.com/support/articles/>.

You may also visit this link <https://support.appmachine.com/support/solutions/articles/80000978304-creating-an-ios-developer-account-step-by-step-guide> for an alternative step-by-step guide on setting up a developer account, however this document contains a step-by-step process of how to create an Apple Developer Account.

Become an Apple Developer

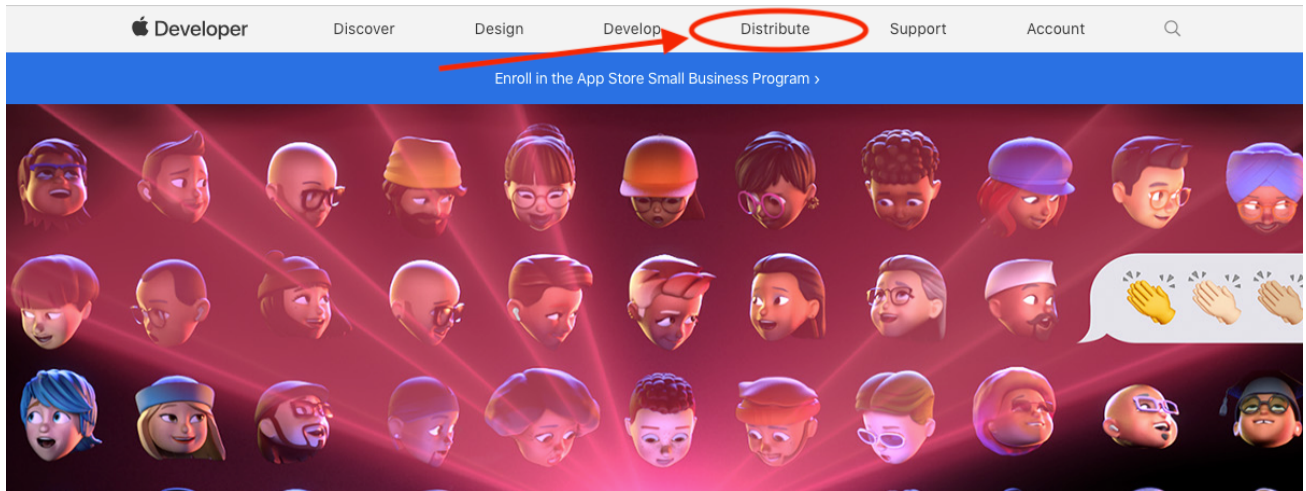
It is critical that you create an Apple Developer account as an entity type of **COMPANY/ORGANIZATION**.

If you already have an Apple ID for your restaurant (not for an individual), use the organization's Apple ID to sign in to the App Store Connect page at <https://appstoreconnect.apple.com/login>

For assistance creating an Apple ID, go here: <https://support.apple.com/en-us/ht204316>

With your AppleID, let's enroll in the Apple Developer Program.

1. Go to <https://developer.apple.com> and click “Distribute”



2. On this page, scroll down and click “Learn about membership”

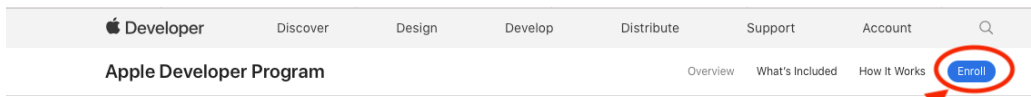
The screenshot shows the Apple Developer website. At the top, there is a navigation bar with the following items: Apple Developer, Discover, Design, Develop, Distribute, Support, Account, and a search icon. Below this is a dark grey bar with five icons: App Store, macOS, Custom Apps, Safari Extensions, and Program. A blue banner below that says "Enroll in the App Store Small Business Program >".

The main content area features the App Store logo (a blue square with a white 'A' made of three lines) and the text "App Store". Below this, it says: "The App Store lets you easily deliver apps to hundreds of millions of people around the world on their Mac, iPhone, iPad, Apple Watch, and Apple TV. With over \$200 billion paid to developers and a rapid adoption rate of new software by Apple customers, it's an incredible time to distribute on Apple platforms." A link "Learn how to make the most of the App Store >" is provided.

Below this is a large blue section for the "Apple Developer Program". It features an icon of three people and the text "Apple Developer Program" and "One membership. All platforms." Below this, it says: "Join the Apple Developer Program to reach customers around the world on the App Store for iPhone, iPad, Mac, Apple Watch, Apple TV, and iMessage. You'll also get access to beta software, advanced app capabilities, extensive beta testing tools, and app analytics." A link "Learn about membership >" is circled in red, with a red arrow pointing to it from the left.

At the bottom, there is a light grey bar with four icons and their corresponding text: "App Store Connect" (Manage apps, analytics, sales), "Documentation & Help" (View documentation on), "Session Videos" (See the latest in Apple), and "Discussion Forums" (Ask questions and discuss).

- This should redirect you to the Apple Developer page. If not, go to the URL <https://developer.apple.com/programs/> and click “Enroll” in the top right corner.



From Code to Customer

4. Read and review the requirements to enroll in the Apple Developer Program. This will be important for the next steps. You may have to pause here to gather the necessary items listed. Once all necessary information has been gathered (legal entity name, D-U-N-S number, etc), and you are ready to enroll, click “Start Your Enrollment” at the bottom.

What You Need To Enroll

✓ Enrolling as an Individual

If you are an individual or sole proprietor/single person business, get started by signing in with your Apple ID with [two-factor authentication](#) turned on. You'll need to provide basic personal information, including your legal name and address.

✓ Enrolling as an Organization

If you're enrolling your organization, you'll need an Apple ID with [two-factor authentication](#) turned on, as well as the following to get started:

A D-U-N-S® Number

Your organization must have a D-U-N-S Number so that we can verify your organization's identity and legal entity status. These unique nine-digit numbers are assigned by Dun & Bradstreet and are widely used as standard business identifiers. You can check to see if your organization already has a D-U-N-S Number and request one if necessary. They are free in most jurisdictions. [Learn more >](#)

Legal Entity Status

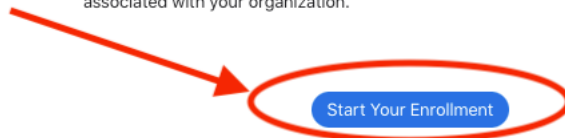
Your organization must be a legal entity so that it can enter into contracts with Apple. We do not accept DBAs, fictitious businesses, trade names, or branches.

Legal Binding Authority

As the person enrolling your organization in the Apple Developer Program, you must have the legal authority to bind your organization to legal agreements. You must be the organization's owner/founder, executive team member, senior project lead, or an employee with legal authority granted to you by a senior employee.

A Website

Your organization's website must be publicly available and the domain name must be associated with your organization.



WHAT IS A D-U-N-S NUMBER?

The Dun & Bradstreet D-U-N-S Number is a unique nine-digit identifier for businesses. This number identifies a company as being unique from any other in the Dun & Bradstreet Data Cloud. The D-U-N-S Number is used as the starting point for any company's Live Business Identity. Because of its universal recognition and unique assignment, the D-U-N-S Number can also serve as a primary data key within an organization's Master Data Management architecture. In this manner, the D-U-N-S Number (and the connected Live Business Identity data), enables a single source of truth in the capture and storage of information related to a company's customers, partners, and suppliers.

To look up your company's D-U-N-S Number; visit <https://www.dnb.com/duns-number/lookup.html>. If a unique D-U-N-S Number is not found for your business, the site will walk you through creating one.

5. Sign in with your AppleID

Sign in to Apple Developer

 Remember me

[Forgot Apple ID or password? >](#)

Don't have an Apple ID? [Create yours now. >](#)

6. Review the Apple Developer Agreement terms. Check the box and click “Submit”

The screenshot shows the Apple Developer Agreement page. At the top, there is a navigation bar with the Apple Developer logo and links for Discover, Design, Develop, Distribute, Support, and Account. Below the navigation bar, the page title is "Apple Developer Agreement". On the right side, there is a "Sign Out" link. The main content area contains the following text:

This is a legal agreement between you and Apple.
[Download PDF](#)

THIS IS A LEGAL AGREEMENT BETWEEN YOU AND APPLE INC. ("APPLE") STATING THE TERMS THAT GOVERN YOUR PARTICIPATION AS AN APPLE DEVELOPER. PLEASE READ THIS APPLE DEVELOPER AGREEMENT ("AGREEMENT") BEFORE PRESSING THE "AGREE" BUTTON AND CHECKING THE BOX AT THE BOTTOM OF THIS PAGE. BY PRESSING "AGREE," YOU ARE AGREEING TO BE BOUND BY THE TERMS OF THIS AGREEMENT. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, PRESS "CANCEL".

Apple Developer Agreement

1. Relationship With Apple; Apple ID and Password. You understand and agree that by registering with Apple to become an Apple Developer ("Apple Developer"), no legal partnership or agency relationship is created between you and Apple. You agree not to represent otherwise. You also certify that you are at least thirteen years of age and you represent that you are legally permitted to register as an Apple Developer. This Agreement is void where prohibited by law and the right to register as an Apple Developer is not granted in such jurisdictions. Unless otherwise agreed or permitted by Apple in writing, you cannot share or transfer any benefits you receive from Apple in connection with being an Apple Developer. The Apple ID and password you use to log into your Apple Developer account cannot be shared in any way or with anyone. You are responsible for maintaining the confidentiality of your Apple ID and password and for any activity in connection with your account.

2. Developer Benefits. As an Apple Developer, you may have the opportunity to attend certain Apple developer conferences, technical talks, and other events (including online or electronic broadcasts of such events) ("**Apple Events**"). In addition, Apple may offer to provide you with certain services ("**Services**"), as

By checking this box I confirm that I have read and agree to be bound by the Agreement above.

I'd like to receive communications announcing the latest events, news and updates for Apple developers.

At the bottom right of the form, there is a blue "Submit" button. Red annotations are present: a red arrow points from a red box containing the number "1" to the checked checkbox; another red arrow points from a red box containing the number "2" to the "Submit" button.

At the bottom of the page, there is a footer with the Apple Developer logo and navigation links: Discover, Design, Develop, Distribute, and Support.

7. If on a desktop browser, click “Continue enrollment on the web”

Apple Developer Discover Design Develop Distribute Support Account

Enroll

Sign Out

Enroll with the new Apple Developer app.

You can now use the app to conveniently enroll in the Apple Developer Program on iPhone or iPad. Membership is provided as an auto-renewable subscription, so keeping your account active is easy.

Download on the App Store

[Learn more >](#)

[Continue enrollment on the web >](#)

8. Enter your personal information and click continue.

Apple Developer Program Enrollment

Confirm your personal information.

Enter your legal name as shown on your government-issued ID and address.

First Name

Last Name

Phone Number

Intl. Code Phone Number Extension

Address

optional

optional

City / Town

State / Province

Zip / Postal Code

Region

The region listed must accurately represent where you currently reside. To update your region, sign in to your [Apple ID account](#).

[Continue](#)

9. Select Company/Organization as your entity type. Scroll down and click “Continue”.

Apple Developer Program Enrollment

Sign Out

Select your entity type.

I develop apps as

Company / Organization

- Select
- Individual / Sole Proprietor
- Company / Organization
- Nonprofit
- Accredited Educational Institution
- Government Organization

Please note: In order for your company name to be listed on your App Store product page, your company must be recognized as a legal entity in your region. Sole proprietors and single person companies located in regions where they are not recognized as legal entities will be enrolled and be listed for download under the enrollee’s personal legal name, if selected for distribution by Apple.

- **The Authority to Sign Legal Agreements**

As the person enrolling your organization in a developer program, you must have the legal authority to bind your organization to legal agreements. You must be the organization’s owner/founder, executive team member, senior project lead, or an employee with legal authority granted to you by a senior employee.
- **A Website**

Your organization’s website must be publicly available and the domain name must be associated with your organization.
- **A D-U-N-S® Number**

Your organization must have a D-U-N-S® Number so that we can verify your organization’s identity and legal entity status. These unique nine-digit numbers are assigned by Dun & Bradstreet and are widely used as standard business identifiers. You can check to see if your organization already has a D-U-N-S® Number and request one if necessary. They are free in most jurisdictions. [Check now >](#)

[Continue](#)

10. Fill out your “Legal Entity Name” and click “Continue”.

○ **Legal Entity name/status**

- Your organization must be legally registered for it to enter into contracts with Apple – no DBAs, fictitious businesses, trade names or branches will be accepted.
- If your organization still needs to be legally registered, then you can take steps towards achieving this status before applying for enrollment in the Apple Developer Program.
- For the best results, the “Legal Entity Name” should be similar to the D&B Profile.
*If there’s an issue go to the next step (Step 11), otherwise go to (Step 14).

Apple Developer Program Enrollment

Tell us about your organization.

Legal Entity Name

Include the entity type, such as Inc., LLC, GmbH, etc.

D-U-N-S® Number

In order for your company name to be listed on your App Store product page, your company must be recognized as a legal entity in your region. Sole proprietors and single person companies located in regions where they are not recognized as legal entities will be enrolled and be listed for download under the enrollee’s personal legal name, if selected for distribution by Apple.

Enter the characters in the image below.

[Switch to audio](#)

[Try another](#)



4GG6Y

Letters are not case-sensitive.

[Back](#) [Continue](#)

11. If there’s an issue, click the link “Update your D&B profile”.

Apple Developer Program Enrollment

Tell us about your organization.

Legal Entity Name

Include the entity type, such as Inc., LLC, GmbH, etc.

D-U-N-S® Number

This organization could not be verified as a legal entity. If you are a sole proprietorship/single person company, enroll as an individual. If this organization should be listed as a legal entity, [update your D&B profile.](#)

In order for your company name to be listed on your App Store product page, your company must be recognized as a legal entity in your region. Sole proprietors and single person companies located in regions where they are not recognized as legal entities will be enrolled and be listed for download under the enrollee’s personal legal name, if selected for distribution by Apple.

Enter the characters in the image below.

[Switch to audio](#)

[Try another](#)



12. Fill in the necessary information to update your D&B Profile and click "Submit".

Enroll

[Sign Out](#)

Update Your D&B Profile

Enter your information using the English alphabet.

Updating Legal Status

Your organization has not been verified as a legal entity in D&B. Once you submit, D&B will verify and update your organization's legal status.

Given Name

Family Name

Work Phone Number

Intl. Code

Phone Number

Extension

Work Email

- By checking this box and clicking submit, I authorize Apple to provide my personal information and company information to Dun & Bradstreet. Once I submit such information, I understand and agree that use of it will be governed by Apple's [privacy policy](#) and by Dun & Bradstreet's respective [privacy policy](#).

Enter the characters in the image below.

[Switch to audio](#)



[Try another](#)

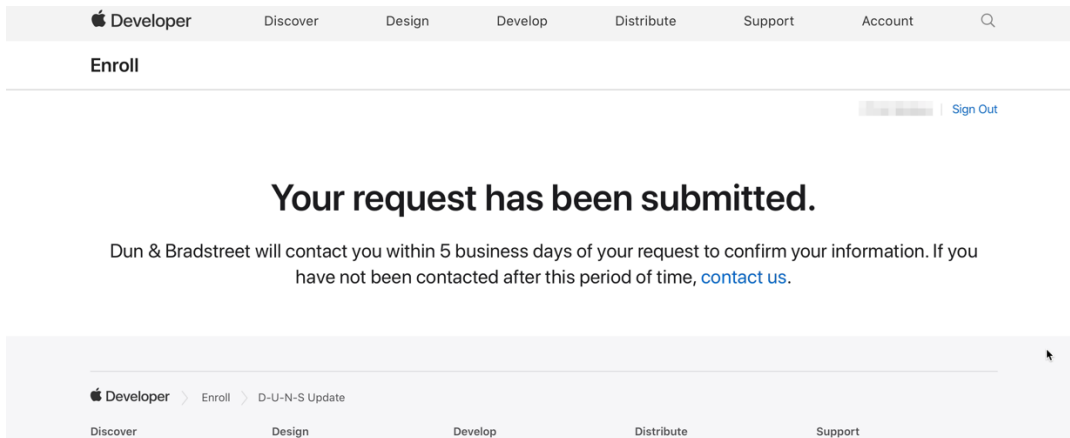
6N3E

Letters are not case-sensitive.

Cancel

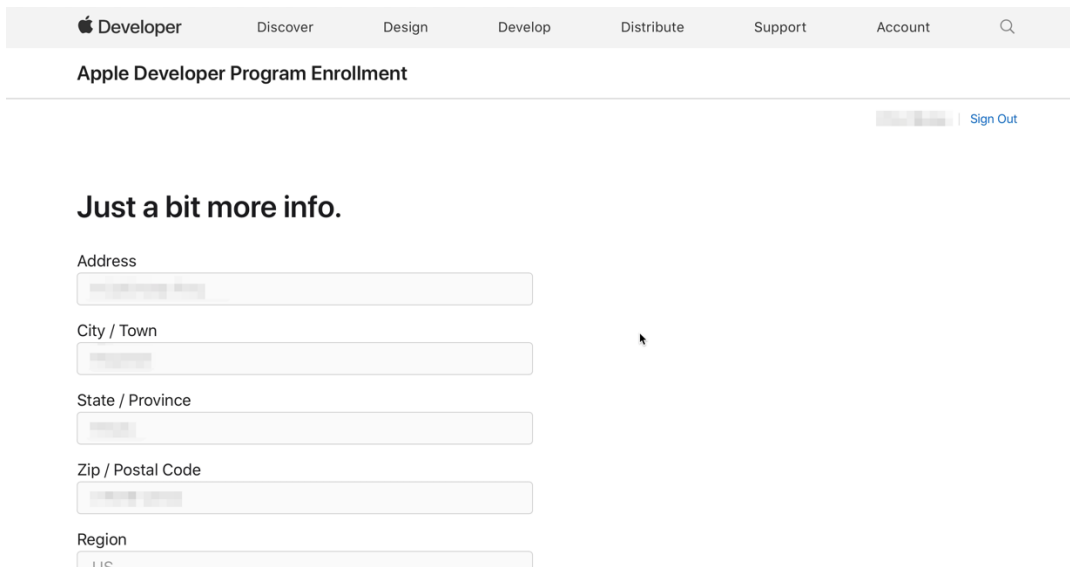
Submit

13. The D&B update will take a few days. Once this is complete go to the next step. (Step 14)



The screenshot shows the Apple Developer website's navigation bar with the following items: Apple Developer, Discover, Design, Develop, Distribute, Support, Account, and a search icon. Below the navigation bar, the word "Enroll" is displayed. In the top right corner, there is a user profile icon and a "Sign Out" link. The main content area features a large heading: "Your request has been submitted." Below this heading, a paragraph states: "Dun & Bradstreet will contact you within 5 business days of your request to confirm your information. If you have not been contacted after this period of time, [contact us](#)." At the bottom of the page, a breadcrumb trail reads: "Apple Developer > Enroll > D-U-N-S Update". Below the breadcrumb trail is a secondary navigation bar with the following items: Discover, Design, Develop, Distribute, and Support.

14. Fill out "Just a bit more info" and scroll down.



The screenshot shows the Apple Developer website's navigation bar with the following items: Apple Developer, Discover, Design, Develop, Distribute, Support, Account, and a search icon. Below the navigation bar, the heading "Apple Developer Program Enrollment" is displayed. In the top right corner, there is a user profile icon and a "Sign Out" link. The main content area features a heading: "Just a bit more info." Below this heading are five form fields, each with a label and a text input field: "Address", "City / Town", "State / Province", "Zip / Postal Code", and "Region".

15. Confirm your signing authority by checking one of the buttons and click “Continue”.

Intl. Code Phone Number Extension

Tax ID / National ID
optional

This is a number assigned by local government agencies to identify a business within the local market. Examples include the VAT Number in Europe, the Siret Number in France, the Company Number in Australia, and the State Registry Number in Brazil.

Confirm your signing authority.

I am the owner/founder and have the authority to bind my organization to legal agreements.

My organization has given me the authority to bind it to legal agreements.

Confirm that you have the authority to sign legal agreements on behalf of your organization.

Your Work Email

Back **Continue**

16. Confirm all information is correct. Scroll down and click “Submit”.

Apple Developer Program Enrollment

Confirm your information.

Legal Entity Type

I develop apps as

Company / Organization

The information on this account will be used for verification and legal agreements, so please make sure your information is correct. To edit your account information, [contact us](#).

Your Organization

Legal Entity Name

D-U-N-S® Number

Address
US

Website

Phone Number

Reference to Verify Your Signature Authority

Your Work Email

Back **Submit**

17. Your enrollment is now being processed and, once reviewed and confirmed, an email will be sent on how to complete enrollment to the Apple Developer Program. Complete your enrollment.

Apple Developer Discover Design Develop Distribute Support Account

Apple Developer Program Enrollment Sign Out

Your enrollment is being processed.

Enrollment ID:

Once we verify your authority to sign legal agreements, we'll email you with instructions on how to complete your enrollment.

Legal Entity Type

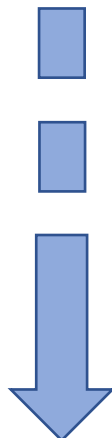
I develop apps as

The information on this account will be used for verification and legal agreements, so please make sure your information is correct. To edit your account information, [contact us](#).

Your Organization

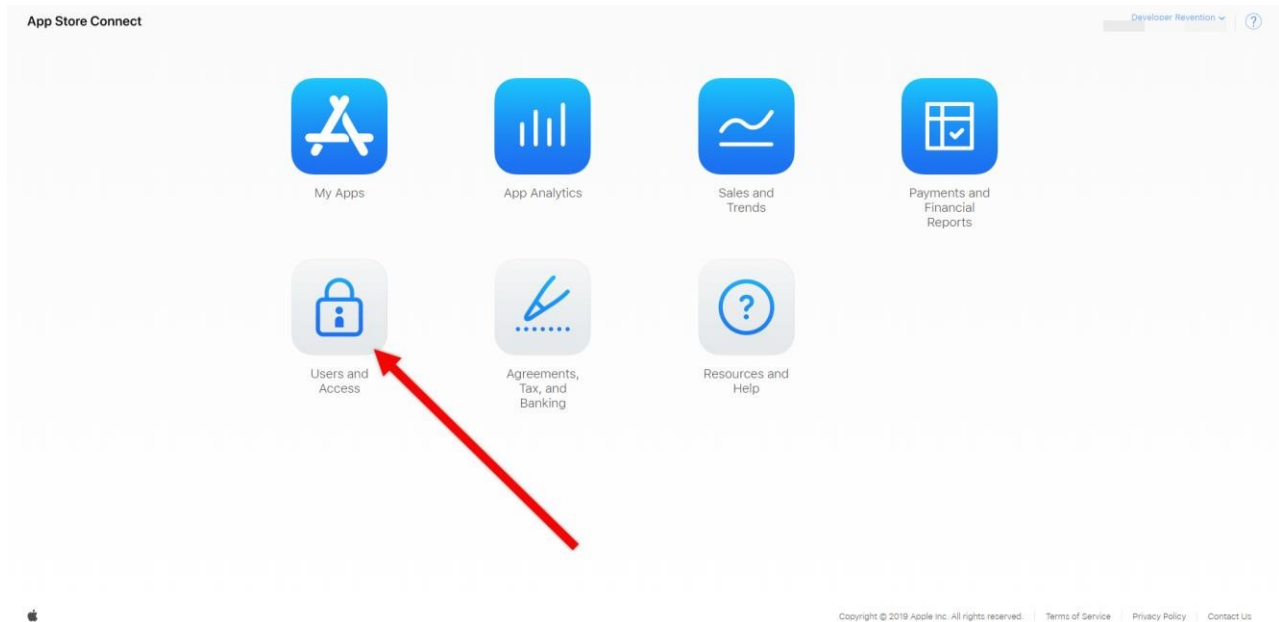
Legal Entity Name

-Continue to Next Page-
How to Invite Hungerrush to your Apple Developer Account

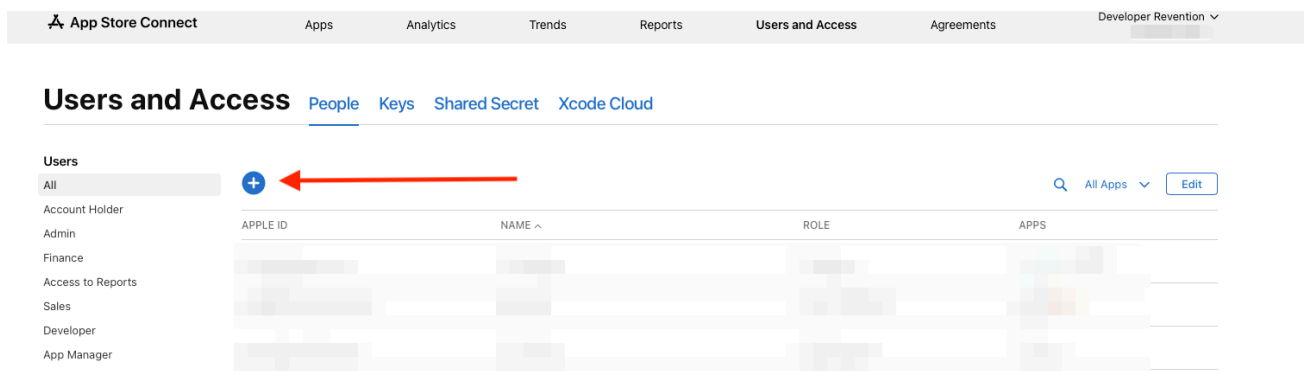


After creating your new Apple Developer Account, go to <https://appstoreconnect.apple.com> to add developer@hungerrush.com as an Admin using the following instructions:

1. In a browser, go to <https://appstoreconnect.apple.com/> and login.
2. Once logged in go to “Users and Access”.



3. Click on the Blue plus sign



4 Add Hungerrush as an Admin.

1. First Name: Hungerrush
2. Last name: Developer
3. Email: developer@hungerrush.com
4. Check the box "Admin"
5. Check box for "Access to Certificates, Identifiers & Profiles"
 - *If this box is greyed out, your account entity is setup as an "Individual" instead of an entity of "Company/Organization". Please contact Apple to change your account entity type to a "Company/Organization".*
6. Click Invite

New User

1 First Name: Hungerrush

2 Last Name: Developer

3 Email: developer@hungerrush.com

Roles

4 Admin Finance Access to Reports
 Sales Developer App Manager
 Customer Support Marketing

[See Permissions](#)

Apps Choose apps this user has access to (optional)

All Apps

Developer Resources

5 Access to Certificates, Identifiers & Profiles. [Learn More](#)

6

- 5 Make note of your Developer/Team name in the upper right corner of appstoreconnect.apple.com. We will need this information. (example in image below) Better yet, take a screenshot of your new Apple developer team (pointing red arrow) and include it in the email in the next step when all steps are complete.

Alternatively, you can find your developer team name at developer.apple.com → Membership → Membership Info → Team Name.



- 6 When all these steps are complete, please email us at developer@hungerrush.com to let us know we can move forward with building your app! Don't forget to include your Developer/Team name in the email.

Thank you!